

Process for Recording Medication Prescribed by Secondary and Tertiary Care on GP Clinical Support Systems

This document provides details on how medication prescribed by Secondary and Tertiary Care can be recorded on the prescribing screen in EMISWeb and Vision GP Clinical Support Systems; whilst reducing the risk of a prescription for the medication being issued inadvertently.

This will provide a full list of all medication when patients are admitted to hospital, and will enable identification of contraindications, side effects and potentially serious drug interactions.

The Wirral RAG list at: <http://mm.wirral.nhs.uk/sharedcare/> provides guidance on where prescribing responsibility should lie for specialist medicines.

Practices should ensure that they have appropriate processes for updating the information in the patient records as soon as possible after correspondence is received. The information on the GP clinical system should be reviewed after each clinical letter to ensure the strength and dose remain correct and to discontinue the drug if appropriate.

Process for Vision

- Add medication in the usual way on prescribing screen
- Enter quantity =1
- Repeat issues = 1
- Dose box: Type “HOSPITAL ONLY DRUG: DO NOT ISSUE OR DISPENSE”
- Select ‘By Hospital’ in ‘Source of Drug’ field. The prescriber box is now inactive.
- Click ‘OK’ to add.
- The drug details will then appear on the ‘Therapy’ screen, however the medication cannot be issued as the ‘prescriber’ and ‘print prescription’ fields are blank.

Written by: Helen Dingle

Updated by: Nicola Bradley

Checked by: Gerardine Draper

Medicines Management Team

April 2014



Wirral Clinical Commissioning Group



Cheshire and Merseyside
Commissioning Support Unit

NB The entry for this drug will become red over time because the medication is not being issued. This can either be left red or re-authorised at this point.

Process for EMISWeb

- Add medication in usual way, using Medication tab and “Add a Drug”
- In the “Dosage” box type: “HOSPITAL ONLY DRUG: DO NOT ISSUE OR DISPENSE”
- Quantity: 1
- Rx Type: ACUTE
- Authorised Issues: 0
- Click “Issue” to complete.
- Click “Change all” on the top menu bar.
- Select Hospital (No Print) from the drop down list
- Approve and Complete

The drug will appear in the hospital drugs section of the screen (on medication screen view).

NB: It is still possible to issue and print the prescription from this screen but to do so you would have to highlight the drug and click on the ‘Issue’ icon. This should not be done under any circumstances and all staff that print, issue and reauthorise prescriptions (including EPS) should be made aware of this.

Written by: Helen Dingle
Updated by: Nicola Bradley
Checked by: Gerardine Draper

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EMIS Web Health Care System

Summary Consultations Medication Problems Investigations Care History Diary Documents Referrals

Medication Issuing View Patient

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Active

Drug / Dosage / Quantity

Repeat

A Desogestrel 75microgram tablets One Ta

B Ritonavir 100mg tablets As directed, 30 t

Issue

Authoriser Medication Regime Review Change All Change Selection Cancel Pharmacy Message Patient Message Urgency

Born: Gender: EMIS No.: Usual GP:

Has not had a regime review [Send Reminder](#) [Review](#)

NHS Printed Script (non-EPS)

To Be Signed By:

Ritonavir 100mg tablets As directed, 30 tablet

Total Approximate NHS Cost: £19.44

Printer: EMIS Web Scripts Store Postdate: 13-Feb-2014 Separate Non-GP

Request Approve and Complete Cancel

Allergies: Nut allergy

Regime Review Date Exemption Expiry Date Prescription Destination

Health Professional

Start NHSmail - Microsoft... EMIS web hospital on... EMIS Web Health Car...

14:36

Written by: Helen Dingle
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EMISWeb Health Care System

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Add Drug End Course Reauthorise Link Edit Match Rx Type G/T Switch Issue Reprint Request Issue Cancel Issue Current / Past View Style Drug History Grouping View Style Regime Review Patient Actions Screen Message Nominations Print Drug Info Config

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Active Born: Gender: EMIS No.: Usual GP: POS

Current

Drug / Dosage / Quantity	Usage Current / Average	Last Issue Date / Authoriser	Last Issue Number / Method
Repeat			
A Desogestrel 75microgram tablets One Tablet Daily At The Same Time Each Day, 28 tablet	47% 33%	16-Dec-2013 (Dr)	5 of 6 Print
Hospital			
B Ritonavir 100mg tablets As directed, 30 tablet		13-Feb-2014	Hospital

Allergies **Nut allergy**

[Screen Message](#) [Regime Review Date](#) [Exemption Expiry Date](#) [Prescription Destination](#)

View -> My Record (No shared data.)

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